C O P Y

June 4, 1957

Dear Bill,

All of us on the School Committee send you warm thanks for your work as a member of the Library Committee of the Elementary Schools. Your study was able and penetrating, your conclusions are perceptive and highly useful -- altogether an outstanding job. And in our discussions with the Library Trustees and Finance Committee we shall be not only grateful for your help but also proud of the cogent, readable report you prepared.

Sincerely,

Chairman

Mr. William Maxson, Principal
Center School
Wayland, Massachusetts

Above letter sent to the following people:

Mr. William Maxson
Mrs. Janet Haines
Mrs. Donna Manning
Mrs. Alice Hall
Mrs. Florence Shohl
Miss Jeanne Plessis
Miss Jacqueline Durbin
Miss Ruth Bailey

ND

ANNOTATED LAWS OF MASSACHUSETTS

Sec. 10 TRUSTEES OF TOWN LIBRARIES

A town which raises or appropriates money for the support of a free public library, or free public library and reading room, owned by the town, shall, unless the same has been acquired entirely or in part through some gift or bequest which contains other conditions or provisions for the election of its trustees, or for its care and management, which have been accepted by the town, elect by ballot at a meeting a board of trustees consisting of any number of persons, male or female, divisible by three, which the town determines to elect. When such board is first chosen, one third thereof shall be elected for one year, one third for two years and one third for three years, and thereafter one third shall be elected annually for a term of three years. The board shall, from its own number, annually choose a chairman and secretary and, if the town so votes, a treasurer, who shall give a bond similar to that given by the town treasurer, in an amount and with sureties to the satisfaction of the selectmen. Until the town otherwise directs, the town treasurer shall act as treasurer of the board of trustees.

POWERS AND DUTIES OF TRUSTEES,-

The board shall have the custody and management of the library and reading room and of all property owned by the town relating thereto. All money raised or appropriated by the town for its support and maintenance shall be expended by the board, and all money or property which the town may receive by gift or bequest for said library and reading room shall be administered by the board in accordance with the provisions of such gift or bequest. The board of any library, for the purpose of improving the services of said library, may enter into an agreement with the board or boards of any neighboring library or libraries, to pay for services in common, such payments to be shared in accordance with terms of such agreement.

TRUSTEES TO MAKE REPORT,-

The board shall make an annual report to the town of its receipts and expenditures and of the property in its custody, with a statement of any unexpended balance of money and of any gifts or bequests which it holds in behalf of the town, with its recommendations.

(1940s 1950s)

SUMMARY CONCLUSIONS

1. The number of hours per week that the Wayland Library is open (46 1/2) compares unfavorably with a minimum of 60 hours for each of the other seven townships. Moreover, four of the other towns are open 69 hours per week; or practically half as much again as Wayland.

2. At $3,000, or 16% of total income, Wayland Library's new book budget would appear to be inadequate. Money spent in Wayland Library for new books is equal, percentagewise, to the average proportion of total income spent for new books by other towns; however, on a per capita basis, Wayland's new book budget is low (33 cents vs. an average of 49 1/2 cents for all eight towns). In terms of total dollars thus spent Wayland's outlays are only one-half the amounts budgeted by all the other towns except Concord & Natick - (Natick, it will be observed, is the town which pulls all the averages down; if Natick were omitted from the comparison, Wayland's showing would be relatively much poorer) - Other correlations in this respect are interesting: for example, Framingham, with a population only 3 1/2 times that of Wayland, spends 6 times as much money for new books; Weston has a population of only 70% of Wayland's, yet Weston's book budget is 158% of Wayland's $3.000. In every case except Natick, new book expenditures as a percentage of Wayland are even larger than the greater percentages of populations to that of Wayland.

These two factors - fewer hours open and sub average book expenses are undoubtedly contributors to Wayland's low per capita book circulation, which, at 5.5 books, is only about half the 10.5 book rate average of the other seven townships compared - (Even Natick beats Wayland in this respect).

3. Wayland's salary expenditures are the lowest, as a percent of total income, of any of the towns listed. The quality of a librarian need not be directly a function of salary, but an increase in the salary allotment could provide for an assistant librarian or some other employee and thus permit the library to be open longer hours.

4. Excepting Natick again, all other towns have municipal appropriations which are a larger percentage of total income than Wayland's. Although Wayland is fortunate enough to have outside endowments, there is yet the suggestions that total funds are inadequate to provide for sufficient hours of operation and new book purchases to maintain a circulation rate (per capita) comparable to the performances of neighboring towns. Whether granted by larger municipal appropriation or increased outside sources, Wayland Library should have a larger total annual income.

d. The stock of books in a public library available for the use of children should be ample for children of all ages. As a general norm, children's books should constitute from 20 to 25 per cent of the total number of volumes in the library collection.

In terms of annual expenditures, it may be suggested that a similar proportion of 20 to 25 per cent of the total book expenditures should be devoted to children's books. While children's books cost appreciably less per volume than adult books, their consumption in use is greater, and therefore replacements must be more frequently made.

The adult book stock should emphasize nonfiction and represent all topics of general interest, as well as topics of special interest to each community. The proportion of adult nonfiction holdings to total adult holdings should be at least 60 per cent, with the nonfiction ratio generally increasing with the population of the area served.

Sincerely yours,

Genevieve B. Galick

Genevieve Boisclair Galick
(Mrs. George J. Galick)
Library Adviser

G:L
Enclosures

childrens
1958
Galick?
Morgan?

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Sincerely yours,

Genevieve Holcolair Gallick
(Mrs. George G. Gallick)
Library Adviser

G:L
Enclosures

	Concord	Framingham	Lexington	Natick	Needham	Wellesley	Weston
% of Wayland:							
Population	121	351	247	291	240	242	70
Circulation	220	591	511	401	464	523	163
Municipal Appropriation	207	802	466	358	410	597	220
Total Income	139	551	338	369	289	403	158
Book Expenditures	~~196~~ 170	~~695~~ 605	~~521~~ 453	~~241~~ 209	~~364~~ 316	~~453~~ 394	~~181~~ 158
Salary Expenditures	280	892	462	442	409	567	222

% of Wayland:	Concord	Framingham	Lexington	Natick	Needham	Wellesley	Weston
Population	121	343	317	291	210	215	70
Circulation	220	291	272	107	191	222	191
Municipal Appropriation	207	209	189	328	170	191	220
Total Income	139	141	338	389	289	103	178
Book Expenditures	168	295	252	284	284	134	181
Salary Expenditures	280	289	192	311	109	192	222

MEMO

TO : Trustees of the Wayland Free Public Library

SUBJECT: Preliminary recommendations by Friends' Committee on disposition of old books, historical data, et al.

1. Large quantity of fine arts photos, reproductions, etc., in west balcony. All one-color, outdated, inaccurate and superseded by more recent full color reproductions (great paintings) and modern photographs. Reference value felt to be nil. Recommend this collection be given to the schools to release valuable shelf space it now occupies. Art, English, and other school departments may be interested in some of the items.

2. Collection of Massachusetts' town records to 1850 (west balcony) deemed to be another shelf space hog. These are available in other libraries and appear to serve no logical purpose in ours. In a nearly similar category is the large number of duplicate copies of "Wayland in the Civil War" in neighboring shelf space which could be devoted to more active use. Recommend both these sets be committed to dead storage or disposed of.

3. Old books throughout library....some valuable, majority worthless, some of local and regional interest. Recommend putting out on deposit to worthy institutions (Mass. Historical Soc., B. U., et al) such material as may be passed upon a review of their choices by a committee of Trustees and Friends. These institutions to be invited to examine our present holdings and signify what they would be interested in taking. That retained by us to be relegated to places of safekeeping which would permit exhibition to and use by Wayland people under library supervision.

4. Mineral collection and display case in west balcony. Recommend stones be returned to owner. Display case to be repaired, placed on lower stand to improve visibility, and interior adapted to display of old books, papers, and other items of general interest possessed by the library. Suggest new location in heavy traffic area of first floor. Expenses to be borne by Friends.

5. Recommend that protected shelf space be established in or near traffic area on first floor. Could install wire-mesh door with lock or convert glass book cases (upstairs in w. b. now) for locking. Lydia Maria Childs' books and others not for general circulation (use in library only) to be preserved in this fashion. Another expense for the Friends.

File

Weiss Trustee

[1959]

First State

d action in the State Leg-
re which resulted in the
ing of the Library Act in
1 — making it legal for tax
oney of any city or town in the
ommonwealth to be used to es-
ablish and maintain libraries.

Could the Townspeople of Wayland raise $500 for establishing a library? That was the question asked by the Reverend Francis Wayland, President of Brown University. If they could, he was prepared to match the sum with his own offer of $500, The townspeople went over the quota. Two hundred and eight persons subscribed $553.90. At the Mar. 6. 1848 town meeting the Town held over $1000 and a "free Public Library" was voted.

Old Library Now Market

Cans of soup now occupy the shelves first used for books. In June, 1850, a library room was readied in the Town House, which is now Collins' Market. The library remained there until 1879 when it was moved at the cost of $20 to the "new" Town Hall, the present "old" Town Hall. One more move came in 1896 to the present library building. The salary for librarians had by then risen to $100 a year.

If you lived in Cochituate before the turn of the century, you ordered your books from the Wayland Library. They were delivered once a week and you could pick them up at the grocer's. John Connelly of Commonwealth ave., Cochituate, now 88 years old, was a trustee back in 1899, a post he held for 25 years. He is credited with establishing the Cochituate Branch. It was housed until recently at a rented building on Main st. and now occupies a wing of the new municipal building on Main st.

Being a librarian in Wayland is a pretty steady job. Five persons filled the post in 92 years. Henry Wight served as librarian during the first 15 years. He was succeeded in 1865 by James Sumner Draper. Mrs. John Heard took over 20 years later and served from 1885 to 1901 when Mrs. Mabel T. S. Small served until 1903. Miss Margaret Wheeler served for 39 years from Jan. 1, 1903, until her death on De. 31, 1941. From 1941 the post has been held by Ruth F. Buchanan, Margaret B. Gibbs, F. Frances Abbott, Cora Stuart Currie, Doris Busser and Ruth H. Scannell. Miss Marjorie Ferris has been librarian since 1955.

Dogs Support Library

Want to help support the library? Buy a dog. Dog license fees are turned over to the library for the purchase of books. Last year the pups contributed $2500.

Other sources of revenue are these: $1200 from trust funds. A $2500 insurance rebate given to the Town in the form of a library gift by the Page Insurance Agency. The firm, of which the late selectman Gerald Henderson was a member, handles much of the Town's insurance. A Town appropriation of $16,000 makes up the remainder of the library's $23,000 operating budget.

"Eventually, the library will have to expand," according to Egon Weiss, a member of the Board of Trustees. A children's room is being built in the Francis Shaw Room. The board of trustees hope to have it completed this year. They are now looking for a children's librarian or a person who could be trained for the job.

Mr. Weiss feels that a bookmobile will provide the only adequate coverage for the elementary schools and the Town.

The trustees and the library staff look forward to increased progress and expansion to meet the growing needs of the town.

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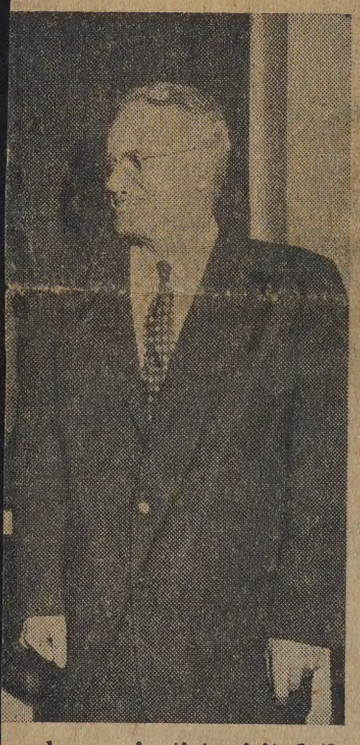
Postpone Recount

NATICK—The recount of ballots in the selectmen race was postponed Saturday on the basis of a misunderstanding over the number of agents or observers to be used by each candidate.

J. William Larkin Jr., sticker candidate, showed up with 16 persons including his counsel, Andrew Goodspeed. Attorney Richard S. Sanderson, victor by 125 votes according to the Mar. 3 election tally, came with only seven persons, including his counsel, John Costello.

Sanderson thought Larkin should send some of his agents home and Larkin thought Sanderson should get more agents. Consequently, the recount was postponed until this Saturday at 2 p. m. at Center school when each candidate will bring two agents for each of the six teams of counters, their counsel and someone to check the final tallying. There are four counters to a team.

(Continued on Page Four)



explorer-scientist, visited the pon return from his assign- at the South Pole. With Dr. y Commander of the QM Re- Director.

Grand Opening Held by Kent's Last Week

FRAMINGHAM — Kent's Department Store is